

Richmond Sportsman's Club  
Expense

Date: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Address (for reimbursement) \_\_\_\_\_  
\_\_\_\_\_

Classification of the Expense: \_\_\_\_\_

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Amount \_\_\_\_\_ Check Number \_\_\_\_\_

Check Issued to: \_\_\_\_\_

Special Notes: \_\_\_\_\_

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**Receipts / Bills Attached in an Enveloped**